डा. एस. पी. सिंह
क्षेत्रीय अधिकारी
Dr. S. P. Singh
Regional Officer

अखिल भारतीय तकनीकी शिक्षा परिषद्
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(भारत सरकार का एक सांविधानिक संस्थान) (A Statutory Body of the Govt. of India)
उत्तर पश्चिमी क्षेत्रीय कार्यालय, चण्डीगढ़
NORTH WESTERN REGIONAL OFFICE, CHANDIGARH

LETTER OF EXTENSION OF APPROVAL

To

F.No .47(Dal HP)-1- NWRO/ Dated:30/06/08 /3155

The Principal Secretary
Department of Technical Education
Govt. of HP, Civil Secretariat, Armsdale Building
Shimla, Himachal Pradesh – 171 002

Subject: Extension of AICTE approval to Govt. Millennium Polytechnic Chamba, Distt Chamba, HP for conduct of Diploma courses (S) in Engineering & Technology.

Sir,

Based on recommendations of the state level committee vide letter memo no. STV(TE) HF(7)-5/ AICTE(Approval-2003-III-20913 dated 28/06/08 and considering the reports of Expert committee, **All India Council for Technical Education (AICTE)**, is pleased to accord approval to **Govt. Millennium Polytechnic Chamba, Distt Chamba,HP** Extension of approval/ introduction of new courses (s) variation in intake, as applicable for Diploma in Engineering & Technology. with annual intake for each course as given below:

S. No	Course (S)	Previous Intake	Revised Intake	Period of Approval
1	ECE	40	40	2008-09
2	Computer Engg	40	40	2008-09
	Total	**80**	**80**	

This approval has been accorded subject to fulfillment of norms & Standards of the Council for the course (S) and intake approved above.

Further, the observation and specific conditions (if any) of the Expert Committee are annexed to this letter. The Institution shall fulfill all the conditions without any delay. Non- fulfillment shall lead to withdrawal of approval.

The approval accorded above is subject to fulfillment of the following conditions:

1. All full time faculty members as per AICTE Norms must be recruited before making admissions.Admissions shall be made through the central Counseling by the state/ central Govt. only
2. All the required Laboratories/ Workshops/ Machineries/ Equipment, as per approved syllabi of the **concerned Technical Education Board**, must be operational before making admissions.
3. If this letter of approval is received by you after the closing date of state/ National Level Central Counseling for admissions in the concerned State/ Union Territory, this letter of approval will not be valid for making any admission during the above specified academic year, and shall be treated as withdrawn.
4. No excess admission shall be made by the Institution during any academic year.
5. The approval is valid only for the academic year as mentioned in the table. If no further extension of AICTE approval is received beyond the academic year this approval letter will not be valid for making any admission for the subsequent years.
6. Name of the Institution, Name of the Society/ Trust is not, allowed to change without prior approval of AICTE. The name and title of the institution should be such that "the emblems

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and Names (Prevention of improper use) Act (1950)" of Government of India is not violated in any manner.

7. In exercise of power conferred under 10(P) of the AICTE Act, AICTE, may inspect the institution any time it may deem fit to verify the progress/ compliance of AICTE norms or for any other purpose.
8. Any other conditions (S) as may be specified by AICTE from time to time.

No technical institutions of government, government aided or private (self financing) shall conduct courses of programs in technical education and no new course or programs shall be introduced and no increase and /or variation of intake in the existing courses/programs shall be effected at all levels in the fields of 'Technical Education' without obtaining prior approval of the council.

Procedure for Extension of approval to existing institutions:

a) The AICTE approved technical institutions shall submit a compliance report in the prescribed format along with mandatory disclosure information to the concerned director of technical education of the concerned state govt./UT and a copy to the concerned Regional Office of the council by 31ST August every year.

b) The institution shall also submit an undertaking in the prescribed format stating that the information provided in the Compliance Report is factual and correct and that the council can take appropriate action, including withdrawal of approval ,if it is found that the information provided in the compliance report is false.

1. a) The Compliance report shall be placed before the State Level Committee comprising:
   1) **Secretary of Higher Education/Technical Education** of the concerned State/UT/or his Nominee not below to level of Professor/Director/VC of a University. — Chairman
   2) **Regional Officer of AICTE** or a AICTE representative not below the rank of Deputy Director/Reader or equivalent. — Member
   3) **Two(2)Subject Experts** to be nominated by the State govt./UT Administration from within the State/UT or outside the State/UT. — Member
   4) **Director of Technical Education /** State Board of Technical Education of the concerned State/UT. — Member Secretary

2. a) Based on the recommendations of the State Level Committee the **Regional Officer of AICTE** shall issue letter for extension of approval/rejection letter.
   b) The approval to all the existing technical institutions shall be communicated by 30TH June every year.
   c) In those cases where extension of approval is denied for non-fulfillment of norms, & standards and conditions as may be stipulated by the council, grounds of denial shall be communicated to the institution.

3. In case Extension of Approval is not granted, the institution can make an appeal with documentary evidence to substantiate the claims made and the appeal shall be heard by the following committee (Appellate):
   - **The chairman of the AICTE Regional Committee** as Chairman
   - **Two members** not below the rank of Professor to be nominated by the chairman AICTE as members.
   - Director of Technical Education of the State Govt./UT as member
   - **Regional Officer of AICTE** as Convener.

Based on the Recommendations of the Appellate Committee letter of extension/rejection shall be issued by the Regional Officer of AICTE on behalf of the Council.

4. Random visit may be organized by the **Director of Technical Education** through Expert Committee any time for verifying the status of maintenance of norms and standards by the institutions.

The Expert Visiting Committee shall comprise of the following members:

- **Three Expert members** not below the level of Associate Professor/Reader.
- **Regional Officer of the AICTE** or a AICTE representative not below the rank of Dy. Director/Reader or equivalent.

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- **Director Technical Education** of the concerned State Govt./UT or his nominee not below the rank of JT/Dy. Director level as Convener.

5. a) The Technical Institutions shall publish an information booklet before commencecement of the academic year giving details regarding the institution and courses/Programmes being conducted and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet shall be made available to the stakeholders of the Technical Education on cost basis. The information booklet shall be revised every year incorporating latest information on all aspects of the institution.

   b) It shall be mandatory for the technical institutions to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.

   c) If a Technical Institution fails to disclose the information or suppress and/or misrepresent the information, appropriate action including withdrawal of AICTE approval could be initiated.

Procedure for introduction of new courses or Programmes and /or for variation/increase in the intake capacity of the existing courses.

Stage-I Submission of Proposal

The AICTE approved technical institutions may submit a proposal for grant of approval for introduction of new courses or programs and or increase/variation in the intake capacity, in the prescribed format along with the following documents to concerned Director of Technical Education of the State govt./UT and a copy to **the Regional Office of AICTE**.

- A copy of the Compliance Report along with Mandatory Disclosure submitted.
- Detailed Project Report along with relevant document.

Stage-II Verification of the Proposal

- The proposal shall be scrutinized by a committee comprising experts including **Regional Officer of AICTE** as members and Director of Technical Education or his nominee as Convener.
- Deficiencies if any, shall be communicated by the **Director, Technical Education** of the concerned State/UT intimation under intimation to the **Regional Office of AICTE** to the applicant institution within 15 days from the date of receipt of the proposal.

Stage-III Evaluation of Proposal

The proposal shall thereafter be considered by the State Level Committee whose composition is as mentioned above.

- Based on the recommendations or the State Level Committee, the **Regional Officer of AICTE** shall issue a letter of approval/rejection for introduction of new courses/programs and/or increase/variation of intake capacity.
- The approval accorded by the AICTE shall be valid for two years from the date of issue of letter of approval. It shall be the responsibility of the applicant institutions to obtain necessary permission/affiliation for admission of students from the concerned Admission Authority/State govt./UT/Board during the validity of the period of approval. Incase the institution fails to start the approved programs during the validity period of approval, the applicant institution shall make a fresh application.
- In those cases where approval is denied for non-fulfilment of norms, & standards and conditions as may be stipulated by the council, grounds of denial shall be communicated to the concerned institutions.
- Incase approval for introduction of new courses/programs and /or increase/variation of intake capacity is not granted, the applicant institutions can make an appeal with documentary evidence to substantiate the claims made and the appeal shall be heard by the appellate committee whose composition is as mentioned above.

Based on the recommendations of the Appellate Committee the **Regional Officer of AICTE** shall issue letter of approval or rejection for introduction of new courses or Programmes and/or increase in intake and/or variation in the intake capacity.

The decision on grant of approval or otherwise shall be communicated to the institutions.

Cases where approval is denied on the recommendations of the Appellate Committee grounds of denial shall be communicated to the concerned Applicant Institution.

Incase the proposal is rejected based on the recommendations of the Appellate Committee, the Applicant Society/Trust shall make a fresh Proposal.

In case of Govt/ Aided institutions introduction of any additional course shall be subject to the fulfillment of the conditions mentioned below:

1. Submission of Undertaking from Secretary Technical Education/ Director Technical Education of the State Govt./or any other authorized Govt. official stating that the said Programme shall not be run on self-financing basis.

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2. Letter from the Secretary, Technical Education / Vice Chancellor /UGC/ Funding agency, regarding the budgetary provision made and posts sanctioned for the said programme.
3. Letter from the Vice- Chancellor / Secretary, Director Technical Education about the provision made for faculty.
4. Letter from the Vice- Chancellor/ Secretary, Technical Education about the provision made for the operational funds required for the said DTE programme.

It may please be noted that the AICTE had issued interim policy regulations, which has been notified in the Gazette of India on Nov 28, 2005. All the provisions contained in the interim policy regulations shall be applicable for all the AICTE approved institutions.
In the event of infringement /contravention of non-compliance of the above Conditions and/or the provision of AICTE Act & Regulations/ Guidelines/ Norms & Standards as prescribed by AICTE, further actions leading to "Reduced Intake" no admissions or Withdrawal of Approval, may be taken by AICTE and the liability arising out of such actions will be solely of the Management of the Institutions.

Copy to :

The Director,
Technical Education Department,
Govt. of HP, Sunder Nagar, Distt Mandi,
Himachal Pradesh
(He is requested to closely monitor the compliance of Norms and Standards stipulated by the Council and keep this Regional Office and the AICTE informed of the same.)

The Principal
Govt. Millennium Polytechnic Chamba,
Distt Chamba ,HP
(A request to fulfill the deficiencies as annexed (if any) to this letter and submits the compliance by 31ST August every year to the Director Technical Education and a Copy this Regional Office.)

The Advisor (E&T), AICTE,
7th Floor, Chandra Lok Building,
Janpath New Delhi- 110001

Deficiencies / Suggestions / improvements are as follows:
Nil

Yours Sincerely

[Dr. S P Singh]
Regional Officer

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